

DOROTHY ALLING MEMORIAL LIBRARY

TRUSTEE MINUTES FOR FEBRUARY 26, 2018

UNAPPROVED

Present: Karla Karstens, Steve Perkins, Jude Hersey, Jeff Dannies, Brian Goodrich, Barbara Mieder, Marti Fiske (Librarian), Sarah Hibbeler (Youth Services Librarian),

Absent: Kristin Caterer

Secretary's report: The secretary's report was approved as written.

Friends of the Library report:

- The next meeting will be the *second* Monday in March (March 12) because of Town Meeting Day.
- Marti is researching new companies to deal with the remainders from the Fourth of July book sale.

Budget report: The budget target is 58 %, and everything looks fine with the exception of the telephone line. Marti will look into this.

Staff report: Sarah Hibbeler reported:

- Pre-school outreach: This is the third year of bookmobile services to the four largest childcare centers in Williston. Sarah does 2-3 story times plus book delivery. As a means of getting more books into classrooms, she is starting to take the book cart off the bookmobile into the childcare center so staff can browse and check out books.
- Story time at the library: Across the state attendance at library-sponsored story times is decreasing due to all-day kindergarten and universal pre-school. Sarah has made two changes to counteract the drop in attendance: (1) she changed the start time to 10:30 and (2) she opened the program to all ages of children. She has seen attendance improve markedly.
- Summer reading program: The theme this year will be "Libraries Rock" which should generate numerous program ideas from music to geology. Again this year participants will be able to register online.

Librarian's report:

- A. Statistics: There were many decreases this month due to the seven days of library closure because of the flooding and installation of new carpets.
- B. The Giving Tree this year resulted in \$620 of donations.
- C. The recent radon test in the basement showed no need at this time for remediation.

Old business: As a result of the last two months of discussion, a motion was made and approved to accept all amendments and revisions to the library policies.

New business:

- A. Update on flood remediation:
 - Someone has been hired to do the last work needed, i.e. baseboards, sheet rock, and other small repairs.
 - Painting is also being done
- B. Extended check-out dates for library materials:
 - After research by the staff and discussion by the Trustees, no changes are being recommended at this time.
- C. Out-of-Town fees:
 - The fee is currently \$35 (unchanged for ten years). At present we only have 11 non-resident cards. Although the per capita support is \$75 for Williston residents, it was moved and approved to make no changes in the fees for non-residents.
- D. St. George appropriation:
 - The current appropriation from St. George is \$4000 which is unchanged since 2008. St. George has a population of 726 and 201 are library card-holders. That means that St. George is paying approximately \$20 per cardholder (or \$5 per capita). Marti has spoken with the St. George Select Board about a probable increase next year. The Trustees discussed various plans for asking St. George to increase its appropriation. It was moved and approved to request an increase from \$4000 to \$4500 with further discussion next spring.
- E. Trustee service:
 - The staff and Trustees expressed their thanks to Jeff Dannies and Kristin Caterer whose terms are ending in March. There will be two candidates on the ballot to fill those positions: Diane Downer (Kristin Caterer's position) and Charity Clark (Jeff Dannies' position).

Adjourn: The meeting was adjourned at 8:15.

Next meeting: March 19, at 7 p.m.