

DOROTHY ALLING MEMORIAL LIBRARY

TRUSTEE MINUTES FOR APRIL 15, 2019

UNAPPROVED

Present: Brian Goodwin, Charity Clark, Steve Perkins, Diane Downing, Jude Hersey, Barbara Mieder; librarian Marti Fiske

Absent: Karla Karstens

The meeting was called to order at 7:00.

Secretary's report: The secretary's report was approved with no corrections or additions.

Treasurer's report: There were no major transactions.

Friends of the Library report:

- The spring program sponsored by the Friends will be on Saturday, April 20, featuring live animals.
- Several new people have expressed interest in joining the Friends.
- Sign-ups for volunteers for the July 4 book sale will begin May 1.
- Marti reminded the Trustees of the Volunteer Breakfast on April 25 honoring volunteers and friends of the library.

Budget report:

- The budget target is 75%. As we near the end of the fiscal year Marti is double-checking figures to be sure everything is in order by June 30.

Librarian's report:

- Statistics show the normal "ups and downs."

New business:

- Marti gave a preview of the FY 21 budget. There are two items of note:
- She is will be asking for additional help (25 hours/week) for assistance with adult programming and help at the circulation desk. This person could also help with advertising library programs and grant-writing.
- In addition, she is working with the Town Manager to evaluate the circulation librarian position (currently at grade level 5) because of the supervisory duties which belong to grade level 6.
- The Youth Services Librarian position has been advertised and Marti has already received several letters of interest. Jill Coffrin will retire on July 5.

Executive Session: The board voted to go into executive session at 7:35 to discuss the evaluation of the Librarian. Executive session concluded at 8:18.

Adjourn: The meeting was adjourned at 8:19.

Next meeting: May 20, 2019, at 7 p.m.