

DOROTHY ALLING MEMORIAL LIBRARY

TRUSTEE MINUTES FOR MAY 17, 2021

UNAPPROVED

Present: Steve Perkins, Diane Downer, Barbara Mieder ; librarians Jane Kearns and Jess George

Absent: Karla Karstens, Charity Clark, Brian Goodwin

Due to the absence of a quorum, this was an informational meeting only.

Secretary's report: No action was taken.

Treasurer's report: There was no treasurer's report due to the absence of the treasurer.

Librarian's report:

- April statistics: These were compared to April 2020 when the library was closed due to the pandemic. However, circulation remains steady (27% electronic).
- Reopening day: The library opened for appointments on May 17, and all went smoothly with 64 patrons and 33 of 45 appointments filled.
- Programming: The first adult programming on the Green ("Forest Bathing") has been scheduled.
- Staff: All staff have returned to working on site. All will be fully vaccinated by mid-June. Jane is collecting applications for the student assistant position.
- CARES Grant: The library has received \$400 to install an additional outlet on the patio.
- Open trustee position: A new trustee will probably be appointed by mid-June.

Friends of the Library report:

- The Friends will be meeting this week to make a decision regarding the July 4 book sale. The parade is scheduled for July 3.

Budget report:

- The target is 83% . The "Training/conferences" line is well under budget due to the pandemic. The "Equipment" line will take up this slack. A lot of ordering is being done to close out the fiscal year, including adding to the library of things.

Staff report: Jess George, Youth Services Librarian reported:

- She applied for and received a \$3000 grant for community conversation regarding anti-bias/anti-racism. This money will fund book bags for second graders at ABS. This is a school/library partnership.
- She has applied for a Vermont Afterschool Summer Matters for All grant. This would amount to \$20,000. It would be applied to using the bookmobile to offer programming, snacks, and free books targeting the St. George, Porterwood, and Maple Tree Place neighborhoods. There would also be more programming on the Green with snacks and free books, so the grant also includes money for furniture such as picnic tables. There

would also be money to hire two student assistants. It is a good opportunity to work in collaboration with the schools, i.e. providing healthy snacks and purchasing books in languages other than English which are spoken in Williston homes.

- A new Assistant Youth Services Librarian has been hired, Danielle Doucette. She is a Williston resident and already knows many of the young patrons.
- Outdoor youth programming is happening on the Green: pre-school music is on Thursdays; story time starts June 22; book walks will happen here as well as in the park.
- The summer reading program, “Tales and Tails,” kicks off with a theater program (outdoors) on June 19. A live animal program on August 21 will wind it up.
- The Peeps Diorama competition was successful. Jess shared photos of the entries with the Trustees.

Old business:

- Strategic Plan: Discussion was postponed until the June meeting.
- Bookmobile: Jane shared pictures of the proposed changes to the bookmobile to make it more inclusive by adding a father and son, a girl of color, and a young woman in a wheelchair. Other parts would also be refreshed for a total cost of \$3500. No action could be taken because of a lack of a quorum. There might be the need for a short Zoom meeting before the next scheduled meeting to approve the cost so the bookmobile can be ready for its summer rounds.

Adjourn: The meeting was adjourned at 8:15 p.m.

Next meeting: The next meeting is June 21, 2021, at 7 p.m.