

DOROTHY ALLING MEMORIAL LIBRARY

TRUSTEE MINUTES FOR JUNE 15, 2020

UNAPPROVED

Note: Due to the closure of the library because of the Covid-19 virus pandemic, the meeting was held over the Internet on Zoom.

Present: Karla Karstens, Steve Perkins, Diane Downer, Charity Clark, John Popkess, Brian Goodwin, Barbara Mieder; librarians Jane Kearns, Sarah Hibbeler and Jess George.

Secretary's report: The secretary's report was approved with no corrections or additions.

Treasurer's report: There were no transactions.

Friends of the Library report:

- The Friends have cancelled the July 4th book sale this summer due to Covid-19, and they are working with Vermont Tent Company to reschedule for next year and not lose their deposit.
- They have offered to support the summer reading program with prizes for participants.
- People will now be able to make donations to the Friends online.

Budget report:

- The April target is 91%. Everything is close to "on target," except for those lines such as Training, Travel, Office supplies, etc. which reflect the deferred spending requested by the Town.

Librarian's report:

- May statistics: Porch Pick-Up resumed on May 4, but the statistics reflect the fact that the library has been closed since March 17. As noted last month, electronic use has dramatically increased.

Staff report: Sarah Hibbeler reported:

- The Youth Services Department has been "hopping." Before the library was forced to close in March, the librarians had nearly finalized their plans for the summer reading program. The closure has forced the entire program to go virtual.
- As of June 15, 190 children and 80 adults have signed up for the reading challenge with the kick-off scheduled for this Saturday.
- There is a wide array of virtual programs scheduled throughout the summer, everything from science projects to animal programs to craft kits to super-hero math projects.
- Bookmobile services are scheduled to begin June 16 with a revised schedule and a "pick up and delivery" service as opposed to browsing model.
- The bookmobile will offer pre-packaged items such as themed book bags and will also serve as an extension of the library's porch pick-up. Snacks provided by the Williston Food Shelf will also be provided at some stops.
- This summer there will be a DAML unicorn contest as another way to engage families in reading.

New business:

- A. A staff holiday for July 3 was approved by a motion of the Trustees.
- B. The Trustees reviewed again the re-opening plan for the library. We are now at stage 3. Porch pick-up is continuing, but it is extremely labor intensive for the staff. Next will come a slow opening where patrons may visit the library by appointment for half hour time slots. This is tentatively scheduled for June 29. The Trustees encouraged the librarians to proceed with the re-opening plan as they see fit.
- C. The final sections of the policies were reviewed. The Trustees spent quite a bit of time discussing the issue of unattended children at the library, as Tuesday afternoons have become quite problematic over the last year. After considerable discussion the age for unattended children was raised from third grade to fifth grade. The Trustees voted their approval of all changes made to the policies
- D. John Popkess announced his plans to change his place of residence which will mean he is no longer eligible to serve as a Trustee. The Trustees thanked him for his service and regretted that he was never able to attend a Board meeting in person due to Covid-19.
- E. The Trustees voted to eliminate the July Board meeting unless there was some urgent business for them to discuss.

Old business: There was no Old Business.

Adjourn: The meeting was adjourned at 8:31 p.m.

Next meeting: The next meeting is August 20, 2020, at 7 p.m. (hopefully at the library!)