

DOROTHY ALLING MEMORIAL LIBRARY

TRUSTEE MINUTES FOR JUNE 17, 2019

UNAPPROVED

Present: Karla Karstens, Brian Goodwin, Steve Perkins, Diane Downer, Barbara Mieder; Jude Hersey, Charity Clark; librarians Deb Roderer (Assistant Librarian) and Jill Coffrin (Youth Services Librarian)

Secretary's report: The secretary's report was approved with no corrections or additions.

Treasurer's report: There were no major transactions this month.

Friends of the Library report:

- The Friends are very busy making plans for the July 4 book sale. Volunteers are still needed, especially on July 4.

Budget report:

- The fiscal year ends June 30, and everything looks good to complete the year on target.

Librarian's report:

- The statistics showed their usual ups and downs, but it looks like circulation will be up once again this year.
- Deb suggested dropping the Vermont Online Library statistics as they are increasingly unreliable. The Trustees agreed.
- Steve suggested changing the format of the front page of the report to make it easier to compare from month to month.
- There was a discussion on how to get more people to sign up for Wowbrary as well as how to make patrons more aware of the services the DAML offers.
- Deb shared and explained the Public Library Data Survey (PLDS) for FY 2018.

Staff report: Jill Coffrin reported:

- The summer reading program (theme: Outer Space) kicks off this Saturday with Star Wars re-enactors, a bike and pet parade, and a VINS planetarium display.
- There are already 275 students signed up for the summer program, and the DAML has already gleaned many new books from the book sale donations.
- Jill and Sarah have made visits to the elementary schools to promote library cards, library services and the bookmobile.

- A new youth services librarian (Jess George) has been hired, and she will be here for two days at the end of the month to work with Jill before her retirement. Jess will begin full-time in August.

New business:

- A. The Trustees made and approved a motion to spend up to \$250 to facilitate the visit of the new youth services librarian and pay for her lodging.
- B. A patron made a request to remove a poster advertising a talk by Franklin Graham. The poster was not removed. Marti is going to work on a new policy regarding posted materials.
- C. A motion was made and approved to cancel the regular July Board meeting.

Old business:

- The book sale sponsored by the Friends is coming up soon and all Trustees are urged to volunteer.
- The Trustees expressed appreciation to Jill for her many years of hard work and dedication to the DAML.

Adjourn: The meeting was adjourned at 8:00.

Next meeting: August 19, 2019, at 7 p.m.