

Dorothy Alling Memorial Library  
Board of Trustees Meeting

21 Library Lane, Williston, VT 05495  
(802) 878-4918  
Monday September 17, 7 pm

Meeting called by: Chair            Type of meeting: Regular meeting

Attendees: Board, Fiske, Coffrin

Please read: Capital budget request, staff education request

Please bring:

## Agenda

### I. Secretary's Report

### II. Treasurer's Report

### III. Friends' Report (Info)

### IV. Current Budget Report (Info)

### V. Staff Report: Coffrin

### VI. Librarians' Report

(Info) Monthly statistics

### VII. Old Business

- A. (Info) Strategic Plan status
- B. (Info) FY19-20 Operating budget request development

### VIII. New Business

- A. (Decision) Staff education expenditure request for 2019- see attached
- B. (Decision) Approve capital budget request
- C. (Info) Trustee self-evaluations to be scheduled

### IX. Hot Program(s) Coming Up

**Health Education End of Life Care:** Thursday, September 27, 12:30-1:30 p.m. Presented by Jennifer Schollmeyer. Learn how to have "the *conversation*" about your preferences for *end-of-life care* with loved ones, caregivers and doctors. Tools and templates for starting hard conversations will be provided.

### X. Adjourn

## Additional Information

**Next Board Meeting: October 22, 7 p.m.**

Observers:

Special notes: Fiske will be absent (attending regional conference). Roderer will present operating budget for approval.